

**Marin Community College District
Personnel Office**

Non-Student Employee Statement

As a non-student hourly employee, I understand that I may not be registered for 12 or more units in college at any time during my employment with the District. I understand that I am ineligible to work more than **194 days** in any fiscal year and that the Human Resources Department **counts holidays in the 194 days**. I further understand that I earn no right to a permanent position during my employment, that I am entitled to no fringe benefits, that I may be terminated at any time prior to the end of my assignment, that I must obtain the signature of my supervisor on all time cards in order to be paid, that I will promptly notify my supervisor of any safety hazard, and that I will immediately report to the supervisor any job-related injury or illness.

I further understand that I am ineligible to work in either a student or non-student hourly employment capacity for the District beyond the **194-day** maximum employment date in any fiscal year (**July 1-June 30**).

Name (printed) _____

Signature _____ Date _____

Witness _____